



# Nordia Band Aides

## Parent Meeting Agenda



MEETING INFORMATION			
<b>DATE/TIME</b>	Monday March 2nd 2020	<b>LOCATION</b>	High School – ICM
<b>FACILITATOR</b>	Carlton Guc	<b>RECORDER</b>	Katie Lewis
<b>NEXT MEETING</b>	Monday April 20th 2020		
ATTENDEES			
<b>x President:</b> Carlton Guc		<b>Treasurer:</b>	
<b>x VP Fundraising:</b> Jenn Brown		<b>Assistant Treasurer:</b> Michelle Fabec	
<b>x VP Liaison:</b> Sara Peters		<b>x Secretary:</b> Katie Lewis	
<b>x VP Marching Band:</b> Jim Baumgartner		<b>x Director:</b> Tom Weaver	
<b>x VP Special Events:</b> Sheila Raia		<b>x Asst. Director:</b> Kevin Niese	
		<b>MS Director:</b> Mary Schrembeck	
PREVIOUS MEETING MINUTES APPROVAL			
Minutes are approved via virtual review and posted in Charms. (Handouts & Files -> Band Aides Meeting Minutes)			

DIRECTOR UPDATES	
High School	OMEA; Chambers Concert; Concert tomorrow concert, all four bands, starts at 7:00. Contest is Friday, feeding kids before we leave. Business expo on March 21st, Jazz bands are performing. April 26th at United Methodist Church 3:00 concert.
Middle School	
Lee Eaton	



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### PRESIDENT REPORT

- Constitution Review
- Nominations for 2020/2021 Board due this month, vote in April. (May/June transition)
  - President: Carlton Guc
  - Treasurer: Open
  - Asst. Treasurer: Open (Giulia Polace)
  - Secretary: Katie Lewis
  - Liaison: Sara Peters
  - Marching Band: TBD
  - Fundraising: TBD
  - Special Events: Open
- Partner Program - get it going - going to corporations for donations, and return they get advertisement .
- Marketing
  - Facebook Page is live: @NordiaBands community facing, posts only from teachers/board
  - Deb Stoneman is monitoring; Website; Facebook; Spring Banquet Video;
- Alum Support - need committee lead to manage
- Note: Next meeting April 20th due to spring break

### TREASURER REPORT

- Numbers: \$20,891 in checking; \$60,348 in Money Market; \$6,628 in savings; Credit Card Debt < \$100
- Income: Band Fees: \$86k families; \$42k fundraisers (budgeted \$52k); \$8800 late band fees;
- Budget YTD, bottom line - 4 months to fundraise the remaining \$12741.64
  - Future projections: KATR (another \$1000); Jazz Dinner (\$2000); Mattress Fundraiser (\$2500); Business Expo (\$500); Corporate Partnerships (TBD); Spring Spectacular (\$7500);
- Collections - send out invoices to families/keep calling
- Budget review for 2020/2021
- Year End May 31st, 2020
  - Tax Filing
  - Non Profit Registration - yearly
- Request to have books audited
- Recommendation: Surplus to reduce band fees for 2020/2021
- Need parent help to audit books.



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### FUNDRAISING REPORT

- Spring Clean Up - thoughts? Ask parents; Athletics OK and will even help promote; Not doing right now.
- Tracking down a Car for raffle for next year w/ athletics;
- Blossom 2020/2021? Same split? 80/20 or 75/25?
- Band Cards for 2020/2021 - "Band Card Accepted Here" sign for businesses
- Varsity Jacket Dennis Kopacz <[3dstitching@gmail.com](mailto:3dstitching@gmail.com)> we get a percentage of each sale.
- Giving Tuesday funds came in: \$430
- Purchased Square Register for Business Expo
- Dinner and a Movie
- Art Fundraiser - status? Revenue \$97.92
- March 14th Chipotle night.
- Idea raffle a vacation package.
- Spring spectacular coming soon, switched over to Lowes, Amazon and Cosco - Month of May
- Start selling tomorrow night at the concert. All tickets need to be sold by May 1st

### LIAISON REPORT

- Chaperones for OMEA - All set for busing
- Next need for Chaperones is OEMA May 15th and 16th.

### MARCHING BAND REPORT

- 2020/2021 Forms/Fees/Message
- Starting a new document for new parents. Top 10 things needed to know.
- New Medical needs and forms. Looking for certified medical volunteers

### SPECIAL EVENTS REPORT

- KATR March 7th
- Business Expo March 21st
- Jazz Dinner

### COMMITTEES/PROJECTS

- New Board - open positions: Asst. Treasurer, Treasurer, Special Events (maybe Fundraising; Marching Band) - looking for nominations. Also to get the message out that 2020/2021 will be the last year for some board members and new parents who are interested should be invited to shadow.
  - Jenn connect with Kim
  - Carlton connect with Deb



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### UNFINISHED BUSINESS

### NEW BUSINESS

- Purge Old email accounts - need help
- Start saving for a new Trailer
- Tent purchase request
- Inventory of NBA equipment
- 2020/2021 Proposed Calendar for Meetings
- Purchase Request Document (>\$500)
- Charms Replacement (what is used?) \$395 per year for service - Look at changing from Charms
  - Text Messaging
  - Email Messaging
  - Calendar
  - Student/Parent Data
  - Student Recordings
  - Chaperone Volunteers
  - Uniform Inventory
  - Financials/Payments

### ADJOURNMENT

<b>MOTION to Adjourn</b>	Sara
<b>SECOND MOTION to Adjourn</b>	Scott
<b>VOTE:</b>	