

MEMBER MANUAL

WELCOME

Welcome to the McGavock High School Band. The McGavock Band has a long tradition of excellence that dates back to 1971. The band family consists of thousands of members of the *long blue line*. Each band member commits to a high level of commitment and living into their potential as a young musician and performer. The band takes pride in displaying a strong culture of discipline, dedication, creativity, expression, respect, and responsibility. Outlined below are some of the characteristics that our members display. Please memorize the mantra and be able to recite from memory.

Mastering the impossible
 Confident I will make a difference
 Giving everything I have, because it's all I have to give
 Appreciating every moment
 Vividly showing my pride and devotion
 One purpose, one band, one heart
 Commitment to see it through
 Keeping the tradition alive

CONTACT INFO

| | | |
|----------------------------------|--------------------|--|
| Website: | | www.mcgavockband.com |
| Director of Bands: | John David Hazlett | john.hazlett@mnps.org |
| Assistant Director of Bands: | David DePriest | david.depriest@mnps.org |
| School Phone | 615.885.8850 | |
| Band Booster President | Brandon Perdue | president@mcgavockband.com |
| Band Booster Fundraising | Martha Lopez | fundraising@mcgavockband.com |
| Band Booster Treasurer | Kim Sneed | treasurer@mcgavockband.com |
| Band Booster Recording Secretary | Misty Crowell | secretary@mcgavockband.com |
| Uniforms | Lauren Jackson | uniforms@mcgavockband.com |
| Lead Chaperone | Amanda Bailey | chaperone@mcgavockband.com |
| Special Events | TBD | events@mcgavockband.com |

POLICIES/PROCEDURES

- All school/district rules/policies are in effect during band related functions.
- Attendance at all rehearsals is mandatory. Please schedule all appointments or doctor visits outside of rehearsal time. Work conflicts must be avoided by requesting off well in advance. McGavockBand.com/Calendar
- Prior notice to directors by email from parent/guardian is required for any emergency absences that may arise. Unexcused absences may affect the student being allowed to rehearse or perform at the discretion of the directors.
- Students are responsible for their own transportation to and from rehearsals and must be *picked up no later than 15 minutes* after the conclusion of rehearsal or event.
- The Band Room opens 30 minutes prior to scheduled rehearsal times and student should arrive at least 20 minutes prior to rehearsal time.
- Students must stay on campus and in the designated area as directed during all rehearsals.
- Students not participating in rehearsal at all times, must be picked up by a parent/guardian. Adequate break times are built into the schedule providing students with time to rejuvenate, hydrate, etc. This proven approach is utilized to build endurance to perform the lengthy marching band production. *Sitting out on the hill, etc. is not allowed. If a student is sick or needs to go home a parent/guardian must be able to retrieve their child within 30 minutes.*
- Directors/staff/chaperones cannot hold/dispense any forms of OTC or prescription medication.

FORMS

Several forms are required to participate in marching band. Please see <http://www.McGavockBand.com/forms> to print forms and for more details. No student may participate in rehearsal without an updated TSSAA physical form given after May 1st each school year and the MNPS Consent for Marching Band Participation/insurance certificate form. All signatures must be present to be clear.

FUNDING

The McGavock High School Band operating budget is entirely dependent on donations, contributions, and group fundraising efforts. All families are encouraged to participate in fundraising opportunities provided to ensure the successful operation of the program. Minimum volunteer hours are required by the Band Boosters. Most of the operating budget is spent in the summer/ fall months so it is vital to do your part early in the year. The projected operating budget is presented and formally approved at the Band Booster/Parent meeting. The McGavock Band experience will benefit your student in many important ways. It is a worthwhile endeavor and an investment in their current and future success.

MATERIALS

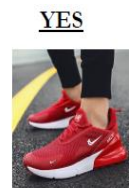
- 2 or more Large Cases (40 bottle packs) of Bottled Water for the group (drop off at first parent meeting)
- Large Gallon Water Jug at every rehearsal (Coleman gallon jugs)
- Nutritious Sack Lunch (for full day rehearsals)
- Sidewalk Chalk for marking drill sets
- A towel/yoga mate for stretch/PT
- 75 SPF Sunscreen
- Anti-Perspirant/Deodorant
- Spiral bound 3 x 5 index cards with at least 65 sheets for dot books
- A string or shoelace for dot books
- 2 Pencils in instrument case/dot book
- Sheet Music in binder/folder



DRESS REQUIREMENTS

Rehearsals - Members wear the following...

- Light colored short-sleeve shirt
- Comfortable athletic shorts
- Comfortable lace-up tennis shoes with socks (no sandals/crocks/flip flops, etc.)
- Hat/sunglasses



Performances - Members wear the following...

- Black marching band shoes (student purchases on own – Drillmasters, Samples available in uniform room for sizing)
- Black athletic/compression/yoga/form fitting undershorts (student purchases on own)
- Long/solid black socks (student purchases on own - socks must be at least halfway to knee)
- Current year member shirt (1 shirt provided per member)
- No loose/dangling jewelry allowed, only 1 stud allowed
- Color Guard students will be given costume information from instructors



CHARMS STUDENT MANAGEMENT

CHARMS is the student database management system used by the McGavock High School Band and many bands across the country. This online portal has many useful tools and resources. Visit McGavockBand.com for more links and resources.

- Click the Charms link on the McGavock.com web site OR

- Log on to charmsoffice.com and click the “ENTER/LOG IN” link at upper right.
- Locate the “PARENT/STUDENT/MEMBERS LOGIN” section of the web page.
- Login to your child’s program account using the following School Code: McGavockBand
- This will bring up the main parent page. This will allow you to look at the “public” calendar for your organization, event list, handouts and other files.
- Clicking on an event on the calendar brings up the details for that event, such as times, attendance requirements, and other event details. Note that if a calendar event is specifically assigned to your child, it may NOT show up on this calendar – check the “Student” calendar after entering the student’s ID number (see below).
- When you enter your child’s **ID NUMBER (MNPS 190 number)** as a **Student Area Password**, another more detailed screen appears with even more options to view your student’s uniform assignments, music assignments, forms, and inventory. Once you have first entered this ID number, you will be prompted to create your own username and password.
- Update Personal Information – you may help make changes to your child’s student information page (such as updating phone numbers and email addresses if they change) to help communication with you. Click the *Personal Info*.

How to Reset Password

Students and Parents accounts are shared. You can reset CHARMS passwords using the following procedure...

- www.CharmsOffice.com
- Select the “Login Icon” and Enter as “Parents/Students/Members”
- Enter the School Code (McGavockBand) and press “Enter”
- Put 12345678 in the password box and press enter. This will bring up a screen that will allow you to enter the students name and email address or cell phone number. Please know, this needs to match the information on the STUDENTS PROFILE. A reset link will be emailed or texted to you.