

# CLOVIS WEST HIGH SCHOOL INSTRUMENTAL MUSIC

---

## FRESNO, CALIFORNIA

### **Delta College Band & Orchestra Festival • Concert Band, Symphonic Band, Wind Symphony, Chamber Orchestra, & String Orchestra**

Tuesday, February 21, 2023

Dear Clovis West Concert Band, Symphonic Band, Wind Symphony, Chamber Orchestra, & String Orchestra Parents/Guardians,

The Clovis West Concert Band, Symphonic Winds, Wind Symphony, Chamber Orchestra, & String Orchestra will be attending the Delta College Band and Orchestra Festival on Thursday, March 2, 2023. Here is an overview of our tentative itinerary to Stockton:

#### **Thursday, March 2, 2023**

Early AM Departure for Stockton (7am)

Morning/Afternoon Performances at Festival

Evening Return to Fresno/Clovis West

The total field trip fee for the direct costs (transportation, festival fees, etc.) associated with this field trip is **\$60.00**, which is due by **Wednesday, March 1, 2023**. Please complete the attached **trip payment form** and return it to the Bandroom mailbox by **Monday, February 27, 2023**. If you are unable to pay this fee in full or in part, please indicate that on the trip form and we will be happy to provide assistance. If you have any questions regarding this trip, please e-mail us at: [cloviswestmusic@gmail.com](mailto:cloviswestmusic@gmail.com)

#### **The field trip fee will cover:**

- Charter bus transportation for entire itinerary
- Performance at festival
- Critique from clinicians

#### **The students will need to pay for:**

- Lunch (On campus or fast food)
- Dinner (Vintage Faire Mall - Modesto)
- (\$20-\$25?)

We encourage all students (and parents!) to participate in current fundraisers. This is a great way for students to earn trip credit to offset their trip expenses. We are currently selling Chocolate bars. Proceeds from this fundraiser may be used to offset the cost of travel, including this trip. We encourage you to participate.

Though this trip is not graded, it is an important part of the overall experience and the student's participation is expected. Any student who does not attend this trip will be required to complete a significant alternative assignment in lieu of the experiences gained from this trip.

We need parent chaperones to make this trip a success. If you would be willing to chaperone the trip, please email us at - [cloviswestmusic@gmail.com](mailto:cloviswestmusic@gmail.com)

The most current version of the itinerary for this trip can be found on the Charms calendar by clicking on the event.

This will be a fun and educational experience for our students. We appreciate your support!

Respectfully yours,

Bryan Chesi  
Director of Instrumental Music  
Clovis West High School  
559-327-2222  
[BryanChesi@cusd.com](mailto:BryanChesi@cusd.com)

# CLOVIS WEST HIGH SCHOOL INSTRUMENTAL MUSIC

---

## FRESNO, CALIFORNIA

**Delta College Band & Orchestra Festival • Concert Band, Symphonic Band, Wind Symphony,  
Chamber Orchestra, & String Orchestra**

### Instructions For Making Trip Payments

#### To Make Credit/Debit Card Trip Payments in Charms:

*Please note: This option is not available until 24-48 hours after we receive your Trip Payment Form.*

1. In your web browser, navigate to: <https://www.charmsoffice.com/charms/plogin.asp>
2. Enter our school code: cwaim
3. Enter your student's CUSD ID number or unique password in the area marked 'Student Area Password'.
4. Change Your Password (1st login only). You are required to change your password to something other than your student ID. You will be prompted after the 1st login. *Does your password not work? Just let us know (cloviswestmusic@gmail.com) or check with another family member who may have changed it.*
5. Click 'Finances'. Any available trip credit that can be used towards travel costs can be viewed here.
6. Scroll down to '----SELECT TRIP--'. Select the trip you would like to make a payment for.
7. Click 'Make Trip Payment' - Continue with PayPal.

You do not need to have or create a PayPal account to pay using PayPal. Just follow the onscreen instructions to make the payment. If you do have a PayPal account, simply login and all of your credit/debit card info will be available to you. If you do not have a PayPal account, click 'Pay with Debit or Credit Card'. Fill in your payment information and submit the payment.

#### To Make Trip Payments By Check or Cash

1. Make check payable to: **CW Foundation/CWAIM**. You are welcome to submit a post-dated check with this form as long as the date is not past the payment due date.
2. Put the student's name on the memo line of the check.
3. Put the check in a sealed envelope clearly labeled with the student's name and what the check is for. Small envelopes are available near the bandroom mailbox.
4. Change is not given for overpayment and will be considered a donation to the program.
5. Submit the payment to Bandroom mailbox by the payment due date.
6. Checks may be held until just after the trip fee due date so they can be returned if the trip is canceled due to insufficient funding.

### Frequently Asked Questions

#### ***What happens if trip payments are not submitted by the due date?***

The trip will be canceled. Our program cannot afford to lose money on travel experiences for the students.

#### ***What if the trip is canceled?***

All money paid by the student/family towards the trip will be refunded or held and applied towards future trips.

#### ***What happens to fundraising money?***

By definition, all fundraising money goes in the general fund of the Clovis West Instrumental Music Program. For certain fundraisers, the program reduces the cost of a trip for the student by the same amount they fundraised ("trip credit"). If that trip is canceled, that same amount remains with the student to be applied to future trips until they graduate at which point the trip credit goes back into the general fund.

#### ***We might be able to make an additional donation. Would that be helpful?***

Extremely helpful! We want to make our travel experiences available to all students. In cases of financial need, we count on the generous additional donations of others to make the trip a reality for all students.

#### ***Is the trip fee refundable if my student doesn't go on the trip?***

If it is known that a student will not go on the trip before the trip payment due date, then we will refund your trip payment. There will be no refunds after the trip payment due date.

# CLOVIS WEST HIGH SCHOOL INSTRUMENTAL MUSIC

## FRESNO, CALIFORNIA

**Delta College Band & Orchestra Festival • Concert Band, Symphonic Band, Wind Symphony,  
Chamber Orchestra, & String Orchestra**

### Trip Payment Form - Please Submit By Monday, February 27, 2023

**Student Name:** \_\_\_\_\_

**Trip:** Delta College Band & Orchestra Festival  
**Group(s):** Concert Band, Symphonic Band, Wind  
Symphony, Chamber Orch, & String Orch

**Trip Fee:** \$60.00  
**This Form Is Due:** Friday, February 22, 2023  
**Trip Payment Due:** Wednesday, March 1, 2023

All students are expected to attend this trip. If you are facing a financial hardship, please let us know below. We are able to assist those in need so that all of our students may benefit from this wonderful travel experience.

If there is a circumstance or potential conflict that may prevent the above student from attending this trip, please let us know as soon as possible by sending us an email at cloviswestmusic@gmail.com

#### **Please select one or more of the options below:**

**Full Trip Payment.** We will pay the full trip fee by the due date. Please submit a check for the full trip amount payable to 'CW Foundation/CWAIM' to the Bandroom Mailbox by the due date or make a credit/debit card payment through Charms. (See instructions for making a credit/debit card payment on the previous page/back of the trip letter attached to this form).

**Financial Assistance Requested.** Due to financial hardship, we will pay \$\_\_\_\_\_ of the above trip fee by the due date and request financial assistance for the balance. Please submit check for the amount above payable to 'CW Foundation/CWAIM' to the Bandroom Mailbox by the due date or make a credit/debit card payment through Charms. (See instructions for making a credit/debit card payment on the previous page/back of the trip letter attached to this form).

**Additional Donation.** We would like to donate \$\_\_\_\_\_ in addition to the trip fee to assist those in need. (Please include this amount in your check or the amount you pay with your credit card. Thank you for your generosity!)

#### **Payment Information**

**We will use the following form of payment (check one):**       **Paypal**                       **Check/Cash**

**We have trip credit we would like applied to this trip:**       **Yes**                       **No**

*Trip Credit can be viewed by logging into Charms as described on the previous page.*

**Who is making the payment?** *We request this information so we can contact you if we have a question about your payment.*

Name (First Last): \_\_\_\_\_ Phone #: \_\_\_\_\_

E-Mail: \_\_\_\_\_ Relationship to Student: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**For Office Use Only:**      **Date Submitted:** \_\_\_\_/\_\_\_\_/\_\_\_\_       **Form In Charms**       **Charms Trip**