

Multiple Students

For Families who have different students in the band from previous year

You may need to reestablish your login credentials for Charms.

- The log in credentials for Charms are based on the student's ID.
- If one child participated last year, and another child is participating this year: You need to log in using the ID of the current student.
- If you have more than one student in the band, each student has their own account and you can "link" the two accounts. It doesn't actually merge the information, but it makes it easy for you to switch between them.

If you can't log in the way you used to, then do this:

1. Determine your **current** student's ID: It's the first part of the school email address, minus the dash:

For example: Greta Gershwin, class of 2021:

- 21-gershgre@soudertonsd.us <-- school email address
- 21gershgre <-- Charms ID

Note: For students who joined the band last year, regardless of grade: the ID is mixed-case: 21GershGre. If you try to use all lower-case and it doesn't work, try the mixed-case version. (This is because I goofed when I imported data last year.)

2. Go to Charms, either the mobile app "Charms Blue", or the website at www.charmsoffice.com.

3. Log in as Parents/Students/Members:

- School code: sahsbrbb (if you have problems, try SAHSBRBB. Lower-case should work, but some browser/OS combinations balk at it.)
- Password: Use the student ID from above.

4. If this works, then Charms will prompt you to enter a new password.

From now on, you can log in using the school code and the password. You do not need to use the Student ID after this.

How to "link" the accounts if you have more than one student in the band

(Browser version only; you can't do this in the app)

1. First, log in to each account to verify and/or set up passwords, then log back out.
2. Log in to **Student A's** account.

3. Click the "Multiple Students" button.
4. On the next page: enter the school code, then enter the password for **Student B**.
5. Click the "Link Additional Student" button. You should now see Student B in the "Students Linked" list.
6. Click the "Switch to Student" button next to Student B.
7. Click **Multiple Students**. You should see both students listed in the "Students Linked" list.

From now on, no matter which account you start with, you can go to Multiple Students and use the "Switch to Student" button to go your other student's account.