

McAuliffe Middle School Choir Handbook 2018-2019



McAuliffe Middle School
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McAuliffe Middle School Choir Handbook

Table of Contents

Table of Contents	2
Director's Letter	3
Booster Club President's Letter	4
Donation 101: Why?	5
Choir Group Information:	
<i>Sixth Sense</i>	6
<i>Sound Waves</i>	6
<i>Soul Men</i>	7
<i>Studio Singers</i>	7
<i>Sforzando</i>	8
McAuliffe Choir Expectations	9
Performance Etiquette.....	10
Costume Care	10
Performance Attire	10
Grading	11
Dealing with Disappointment	12
Important Dates.....	14
McAuliffe Choir Booster Club	15
Executive Board Members.....	15
How Can I Help!.....	15
CHARMS	16
Your Charms Password.....	21
Google Classroom Codes	21
Choir Donation Commitment Form	22
Permission Slip.....	22
Student/Parent Commitment Form.....	22
T-shirt Order Form	22
Volunteer Form.....	22
McAuliffe Choir Benefactor Program.....	23

McAuliffe Choir

Every Voice Counts

Mission Statement

We are a team of committed, unique, and collaborative singers challenging each other to grow as performer and individuals.

Vision Statement

Empowered as confident and capable musicians, our students will contribute as creative, committed, and caring citizens.

Welcome (or welcome back) to the McAuliffe Choir program. As always we have an exciting year planned for the choir. As the largest and one of the most active groups on campus, we look forward to making some great friends, amazing music, and growing together as people.

Most of you are familiar with the commitment to excellence here in Los Alamitos. The McAuliffe Choir program shares in that commitment and we expect and achieve great things both on and off stage. Our choirs consistently earn high rankings at competitions and festivals, our students receive numerous awards on campus and in the community, and our choreographers and arrangers are among the best in the country. We strive to create a loving and welcoming environment where students of all abilities can thrive.

I am an extreme believer in the power of music education and consider this a core part of a child's development. Music is something that is enjoyed by every human being world-wide and the more you are able to participate, the more you enjoy music, and the more you enjoy life. There are also MANY studies linking music to incredible brain development, emotional stability, and health benefits. Although many other activities teach team concepts, confidence, and physical endurance, none can boast the benefits that music education provides. It is the ONLY human activity that links ALL other human activity. I believe it is the key to reaching a student's full potential. I love being a part of the Los Alamitos community and I am so excited for the opportunity to enrich the lives of these amazing students. Music is truly my passion and I love to see my students develop into independence musicians. I am looking forward to another fabulous year for the McAuliffe Choir Program and thank you so much for the continued support.

Shannon Wallace

McAuliffe Choir Director

shwallace@losal.org

McAuliffe Choir Booster Club

President's Letter

To McAuliffe Choir Students, Parents, Family, Friends, and Acquaintances,

When I was a student at Rossmoor Elementary, McGaugh Elementary, McAuliffe Middle, and Los Al High School too many years ago, the arts and music programs were sponsored almost entirely by the school district. I don't remember suggested donations, volunteer lists, fundraisers, etc., but I also don't remember school districts completely eliminating arts and music and sports education in order to save money. We are incredibly lucky to have a school, principal, district, and superintendent who strongly support and fund arts and music programs. Even with their efforts, the efforts of a booster club bridges gaps in funding and volunteer support. Since I strongly agree with the director, school, principal, district, and superintendent regarding arts, music, and choir specifically, I have somehow become the McAuliffe Choir Booster Club president!

The McAuliffe Choir Booster Club is a non-profit organization designed to coordinate volunteer efforts and organize additional financial support for the activities of the McAuliffe Choir. Our students travel, compete, sing, dance, and perform on stage at concerts, competitions, and community events. Last year the students travelled and performed at least five times and over \$60,000 passed through the booster club on the way to enhancing the choir experience for the students. Well over one hundred volunteer opportunities were filled to assist with the logistics of all of the choir activities. McAuliffe Choir Students, Parents, Family, Friends, and Acquaintances are all encouraged to support our students by:

- **Donating:** Our choir needs money to enhance the choir student experience. Please review this handbook for suggested donation amounts for specific choirs. Please feel free to donate more through our benefactor's program also explained in this handbook.
- **Fundraising:** Our choir indeed needs money, and it doesn't have to be your money. Please participate in every fundraiser! Ask a friend or a family member or a business to be a benefactor. Every penny helps!
- **Volunteering:** Our students need your help, and you definitely have valuable skills and experience. Booster club positions, selling tickets, organizing fundraisers, chaperoning events, and many other forms of volunteer help are needed and appreciated.

I look forward to working with each and every one of you on our quest to enrich our students' choir experience and to make this year yet another success!

Adam H. Littig

McAuliffe Choir Booster Club President

McAuliffeChoirBoosterPresident@gmail.com

Donation 101: Why?

McAuliffe Middle School is very lucky to have a dedicated professional choir director, choir elective options during the regular school day, and the general support of the school and the district. Other choir programs across the county, state, and nation, are not as lucky as ours. Even with this incredible support, the McAuliffe Middle School Choir needs additional support for the following:

- **McAuliffe Choir T-shirts:** Each student will receive a McAuliffe Choir T-shirt. This T-shirt is very much like a team jersey or uniform and is worn many times throughout the school year. These T-shirts belong to the students and are not returned.
- **Costuming Rentals:** Each student receives a formal outfit—sometimes more than one—to wear for performances and competitions. Minor alterations will be the responsibility of the student; however, costumes needing major or expensive alterations should be brought to the attention of the director. These costumes are rented so that overall costs can be kept low and so that students are not wearing the same costumes for seven years. At the end of the year, students must return their costumes.
- **Music and Arranging:** In addition to royalties, students require sheet music and accompaniment tracks. Live bands require band charts and musicians. In fact, some of our middle school choirs are so diverse in voice that custom arrangements must be created to generate a richer more balanced overall sound. Care is taken to hire qualified arrangers at cost efficient rates. Music remains the property of the choir program and will be returned after each concert.
- **Choreography:** Choreography enhances the look of our shows greatly and gives our choirs a strong advantage at competitions. Care is taken to hire qualified choreographers at cost efficient rates.
- **Music Assistant:** There are lots of students in the choirs at McAuliffe Middle School. A music assistant helps the director with organization, literature choices, cleaning choreography, and song preparation. Care is taken to hire qualified music assistants at cost efficient rates.
- **Travel:** Busses aren't free anymore! Everything that requires a bus (competitions, shows, special events), requires payment for that bus.
- **Booster Organization Support:** All of the people who work with the McAuliffe Choir Boosters volunteer their time! Even with that incredible commitment to all of our students' success, there are many more additional support costs including but not limited to chair rentals for the concerts, printing concert programs, concert videography and DVD production, expenses related to managing fundraisers, CHARMS software fees, accounting, bank fees, and tax preparation. Care is always taken to be cost efficient.

Choir Group Donation Information:

The following is description of the choir in which your child is enrolled and suggested donation to cover the financial needs of the program. No student will be denied access to the program due to lack of funds regarding donations. A payment plan is available upon request, and we offer students the opportunity to fundraise in order to offset the donation amount. Donations and fundraising exceeding the student's suggested amount will be allocated to the general choir fund. Please take this opportunity to familiarize yourself with the program.

Sixth Sense

Sixth Sense, as suggested by the name, is for 6th grade only. It is a beginning mixed group aimed at familiarizing students with the McAuliffe choir program and learning basic singing and music techniques that will help them move on to competitive groups. **As this is a young group, outside of class rehearsals are minimal. However, students are expected to be at every performance and rehearsal scheduled. Excused absences for performances are due two weeks prior to the event or earlier. If advance notice is not given (save for extreme situations), the student will receive no credit or make-up opportunities.** This class meets at 7:55 Monday-Friday. Students are expected to be at every class on time. Those who cannot make this commitment will be dropped from the class. This choir participates in three McAuliffe concerts, District Choral Festival, and performs at Knott's Berry Farm. This program is a great way for students make new friends, grow musically, and be accurately placed into performance groups in 7th and 8th grade.

Suggested Donation Sixth Sense = \$230.00

Discount if paid in full by August 17, 2018 = \$180.00

Sound Waves

Sound Waves is a group of intermediate 7th and 8th grade girls. This group provides performance opportunities and competitions aimed at preparing students for the next level. **Outside of class rehearsals will be minimal but required. Ample notification will be given for all concerts, rehearsals, and activities. Excused absences for performances and rehearsals are due two weeks prior to the event or earlier. If advanced notice is not given (save for extreme situations), the student will receive no credit and no make-up opportunities.** This choir participates in three McAuliffe concerts, District Choral Festival, show choir competition, and performs at Knott's Berry Farm. We spend ample time in this group developing and singing and dance skills necessary to move onto Studio Singers or Los Alamitos High School Choir.

Suggested Donation Sound Waves = \$255

Discount if paid in full by August 17, 2018 = \$205.00

Choir Group Donation Information:

Soul Men

Soul Men consists of all boys and is modeled after the high school men's choir Xtreme. This class will focus specifically on the challenges and advantages of the male voice. Students will learn singing and performing techniques and will work with clinicians to help develop their craft. **Outside of class rehearsals will be minimal but required. Ample notification will be given for all concerts, rehearsals, and activities. Excused absences for performances and rehearsals are due two weeks prior to the event or earlier. If advanced notice is not given (save for extreme situations), the student will receive no credit and no make-up opportunities.** This choir participates in three McAuliffe concerts, District Choral Festival, show choir competition, and performs at Knott's Berry Farm.

Suggested Donation Soul Men = \$275

Discount if paid in full by August 17, 2018 = \$225.00

Studio Singers

Studio Singers is an all-girls advanced choir and is for students who are "all in". This choir requires students to sight read, sing, dance, and perform well. Students are expected to learn music and choreography outside of class hours. **All rehearsals and performances are mandatory.** They will attend at least two show choir competitions and possible community events along with three McAuliffe concerts, District Choral Festival, and Knott's Berry Farm. **Ample notification will be given for all concerts, rehearsals, and activities. Excused absences for performances and rehearsals are due two weeks prior to the event or earlier. If advanced notice is not given (save for extreme situations), the student will receive no credit and no make-up opportunities.** Participation in this choir will prepare students for advanced choirs in high school and provide opportunities to meet and work with the Los Alamitos High School choir director.

Suggested Donation Studio Singers = \$280

Discount if paid in full by August 17, 2018 = \$230.00

Choir Group Donation Information:

Sforzando

Sforzando is a small mixed group of advanced singers very unique to the middle school level. They sing a cappella music and rehearse exclusively outside of school hours. Participants in this group must have advanced music reading skills, great pitch, and superior organization and communication skills. **Students are expected to be at every rehearsal and performance on the calendar and keep track of events and locations.** This choir will attend competition(s) and community events along with three McAuliffe concerts, District Choral Festival, and Knott's Berry Farm. Auditions for Sforzando will be held at the start of each school year and rehearsal schedules will be given prior to auditions so students will know the commitment level. ***To be eligible for participation, students must be enrolled in another choir at McAuliffe. Donations for this group are in addition to their primary choir group's donations.*** Auditions for this choir are held later in the school year.

Suggested Donation Sforzando = \$125

McAuliffe Choir Expectations

Classroom

Supplies: Students will provide a folder, pencil, and white board marker. Folders and music are to be kept in perfect condition and will be turned in following each concert. Students are encouraged to take music home to practice on a regular basis. However, folders must be brought to class everyday and are not to be stored in the choir room. No personal property including backpacks, homework, phones, purses, etc. will be brought to class unless requested by the teacher. Students will receive regular grades for having their folders, music, and pencil cases in good working order.

Behavior: Students are expected to be in-class, on-time, with supplies, and a positive attitude everyday. Students will participate appropriately and give their best effort everyday. The choir will work as quickly and efficiently as possible in order to minimize out-side of school rehearsals. Those who chose to come to class late and unprepared, or who detract from the learning of others will be given consequences. The choir director will follow school policy on detentions and the student's participation grade will be docked for each offense.

Rehearsals

Outside of class rehearsals will be few and will only be called when absolutely necessary. Students and parents will be given at least 2 weeks notice prior to a rehearsal and rehearsals are mandatory. That may mean that other activities will have to be cancelled or rescheduled to accommodate. Students will not be excused from rehearsals for detentions, homework, doctor's appointments, other classes or rehearsals, or family obligations. Students with unexcused absences from a rehearsal will not be allowed to make up points. Students are expected to discuss rehearsal dates with the family as soon as they are notified and plan accordingly. All events will be posted on CHARMS.

Performances

Students are expected to be at every performance. We have very few and we work very hard to prepare. No one sits the bench and an absence by any member will affect the whole team. If there is a legitimate reason for missing a concert, competition, or special event, Mrs. Wallace must be notified at least 2 weeks in advance and the student will need to make up the points missed. Students with unexcused absences from a performance will not be allowed to make up points. Students will not be excused from performances for detentions, homework, doctor's appointments, other classes or rehearsals, or sporting events. All events will be posted on CHARMS.

Performance Etiquette

For Performers: It is expected that each performer check into their appropriate room before call time. Performers will be dressed and styled appropriately with all necessary costume and prop pieces. During the show performers will remain quiet back stage and be respectful of other performers, chaperones, teachers, and guests. Students may not bring food or drink (other than water) into the performance or back stage area. Likewise, they may not eat or drink (other than water) in costume. Rules about electronic devices, homework, make-up, and other things will differ between concerts. These things will be discussed in class before each event and it is the responsibility of the student to stay informed and act accordingly. Students will not be excused to use the restrooms after call time. Guests and family members are not allowed in the back stage area. Cell phones are never allowed on stage or while watching the performance of others.

For Patrons: The doors will open 30 minutes prior to start time. Patrons should only hold seats for those with tickets whom they know are attending. During the show patrons should remain quiet and avoid talking and eating. Applause is encouraged but yelling of student's names is never appropriate. Filming is not allowed at McAuliffe shows as it interferes with other's viewing experience. Professional videographer is contracted by the McAuliffe Booster Club to ensure quality DVD production is made available to the choir families. At competitions and some other events filming may also be prohibited. Flash photography is prohibited at all events, as it is dangerous to the performers. Most McAuliffe shows have a professional photographer who will make photos available for purchase. Texting or playing on cell phones during a show is never appropriate. Patrons are expected to be respectful of both performers and other patrons at all times.

Costume Care

Costumes will primarily be supplied by the McAuliffe Choir Booster Club. These costumes may be collected at the end of the school year and must be kept in good condition. Students are responsible for routine hand washing or dry cleaning, ironing, alterations, and mending. Students will be responsible for replacing lost or damaged items. All costume pieces should be transported and kept in a garment bag provided by the student with their name clearly labeled on the outside of the bag. Students are responsible for providing proper undergarments, shoes, and occasionally extra pieces for props or musical numbers. The booster club will also provide each student with a t-shirt that the student will keep at the end of the year.

Performance Attire

Students will show up to all performances clean and well groomed. Costume pieces and hair will be discussed in class and may vary between performances. In general, hair should be pinned away from the face and look nice. Girls should wear minimal make-up that accentuates their features and absorbs the stage light. All students should wear deodorant and avoid perfume and perfumed lotion. All costume pieces should be clean and ironed. Students who do not follow performance attire expectations or forget costume pieces may not be allowed to perform with the choir. Jewelry of any kind is not allowed during performances. This will be at the director's discretion and the student's grade will be affected.

Grading

Participation: 40%

Active and appropriate participation in class is crucial to a student's growth and success. Students are expected to have their materials, follow directions, have a positive attitude, and give their best effort everyday. Students will receive 3 points each day for appropriate participation. Students who are absent for any reason will lose all participation points for that day. Extra credit is available for excused absences only.

Performances: 40%

As evident by this handbook, this is not a "show up and sing" class. Students are required to participate in activities outside of school hours. We work very hard as a team and must have all of our members present to give our best performance. No one sits on the bench and there is no legitimate way to make up for a missed performance. We need you there. **Mrs. Wallace must be notified at least 2 weeks in advance of a missed performance so the choir can adjust accordingly. Students with unexcused absences from a performance will not be allowed to make up points.** Students will not be excused from performances for detentions, homework, doctor's appointments, other classes or rehearsals, or sporting events. All performances will be posted on Charms.

Worksheets and Homework: 10%

Yes we do worksheets and have homework! Students will be required to practice music and choreography at home. Students will also do theory worksheets and concert information worksheets in class. These will be due prior to theory tests and concerts will not be accepted after the test or performance day. Due dates and test days will be posted on charms.

Tests and Projects: 10%

Students will have periodic tests on music theory and sight reading skills learned in class. Vocal tests may require students to use phones or other electronic devices to record and email tests. Students who do not have internet access on their personal device will be provided with one. Students will also participate in class projects encouraging musical independence, creativity, collaboration, and performance skill.

Dealing with Disappointment

Unfortunately, learning to handle disappointment is part of growing up. It is also something that artists and performer become really good at! Your child will not get every solo, make every group, or always be on the front row. Middle school is a great age to start teaching them tactics for handling disappointment. The following is an excerpt from an article by Michelle Suzanne entitled *Helping Dancers Deal with Disappointment*. The entire article can be found at <http://www.danceadvantage.net/dealing-with-disappointment/>.

Your good example will make a world of difference!

What you say: “I’m sorry you didn’t get 1st place at the competition. What did the 1st place team do well? What do you think you’ll work on for next time?” vs. “I can’t believe you didn’t win! You were the best dancer there! The judges are clueless.” or “Next time you need to point your toes. Your pirouettes were the worst I’ve ever seen you do. What were you thinking?”

What you did: Share your experiences with disappointment, what you learned from them, where failures led you, how you felt and what you did to overcome.

What you do: How do you react when you face disappointment or failure or frustration? Do you throw a tantrum at the checkout when the clerk makes a mistake? Do you gripe about your boss when you don’t get a promotion? Do you quit when the going gets rough? What message does this send to your child?

When to step in

Is there a time when you should step in to solve something for your child? My short answer is almost never.

When it comes to decisions about roles or teams, however, it is important to realize that work ethic and even abilities are not the sole criteria from which directors cast their shows or teams. You may disagree with their specifications but it is within their right to select and judge based upon a standard of their choosing. You might approach them with a desire to know and understand their process, but demanding they defend a decision does not put you or your child at an advantage. (How or under what circumstances would you demand this of a prospective employer that passed you over for a job? What about your current employer if you were not selected for promotion?) When your son/daughter receives a “no thank you,” your goal is to gain understanding so that you might help your child cope with the decision. The director will see through attempts of getting him on the team or somehow winning her that role if that is really your ambition and you’ll hit a roadblock if it is.

Dealing with Disappointment

When hard work doesn't pay off!

(I'll repeat) Occasionally, *despite hard work and determination one does not always get what their heart desires*. It is a hard truth, but once we all learn one way or another. The difference in people is how they respond to that truth. You and your child both must accept this and look for the positive in every disappointment. In addition, *when it comes to hard work, attitude, or any other virtue, what a person deserves is not always what he will get. Thank goodness I don't always get what I deserve because sometimes I don't deserve what I get!*

Tailor Your Tactics

1. Validate the emotions
2. Help them to recognize what can and cannot be changed
3. Redirect her/his attention to her/his successes
4. Don't punish or belittle a negative reaction
5. Offer choices and alternatives
6. Put it in perspective
7. Let her/him solve it on her/his own

Important Dates 2018-2019

Dates and times are subject to change. Parents and students will be notified promptly of any changes (parents must have their email address and cell phone number and carrier on CHARMS to receive timely notifications). Families should check the CHARMS calendar regularly to ensure accuracy. Please notify Mrs. Wallace immediately if there are any conflicts. We will keep one permission slip on file for all events. Detailed itineraries will be sent home prior to each event.

Choir Schedule Fall 2018

August 17th Choir handbook/Google Form due

August 24th-Angels Game ticket orders due

August 27th-31st Shrek Auditions

September 8th-9th Seal Beach Art Fair

September 11th-Sforzando Auditions 3:15-4:00

September 14th-First Sforzando rehearsal 8:00am

September 16th-Angels Game

November 7th- 9th Shrek the Musical 6:30pm in the MPR

December 14th- Rossmoor Winter Festival

December- Sforzando Caroling

Choir Schedule Spring 2019

February 6th- 7th Choir Show 6:30pm in the MPR

March- Choir Competitions (SCVA, Katella, Burbank, etc.)

March 4th or 11th All District Choral Festival at Cottonwood

March 14th-16th LAHS Choir Xtravaganza

May 8th Choir Concert 5:30pm at the McAuliffe Outdoor Amphitheater

Dates subject to change. CHARMS always has the most current information.

McAuliffe Choir Booster Club

The McAuliffe Choir Booster Club is your opportunity to be involved in supporting the success of the choir program. The McAuliffe Choir Booster Club is a 501(c)3 non-profit tax-exempt organization that was established in 2013 with a focused commitment to support the vocal music programs here at McAuliffe. The McAuliffe Choir Booster Club is comprised of parent volunteers who have children in choir. The McAuliffe Choir Booster Club organizes and implements the major events held for and by the McAuliffe Choir program.

McAuliffe Choir Booster Club involvement includes, but is not limited to:

- Helping to purchase and arrange alterations for costumes
- Organizing and facilitate fundraisers
- Keeping clear and transparent financial records
- Administering all events
- Organizing volunteers for all events
- Acting as an additional point of contact for parents
- Distributing and collect paperwork and communications
- Arranging for transportation to and from performance venues

Our primary goal is to support the Choir Director, Mrs. Wallace, as needed to allow her focus on her primary role as educator and guide to heighten the level of learning and success our children will have during their time in the program.

All families are welcomed and encouraged to have adult representation and involvement in the McAuliffe Choir Booster Club. Meetings will be held primarily on the second Tuesday of the month in the choir room. Our goal is to always keep the meetings to 1 hour or less.

ALL ARE ENCOURAGED AND INVITED TO ATTEND OUR MEETINGS.

Executive Board Members

President	Adam H. Littig	McAuliffeChoirBoosterPresident@gmail.com
Executive Vice President	Patti Anderson	McAuliffeChoirBoosterExecVP@gmail.com
Treasurer	Jamie Noh	McAuliffeChoirBoosterTreas@gmail.com
Choir Director (non-voting member)	Shannon Wallace	shwallace@losal.org

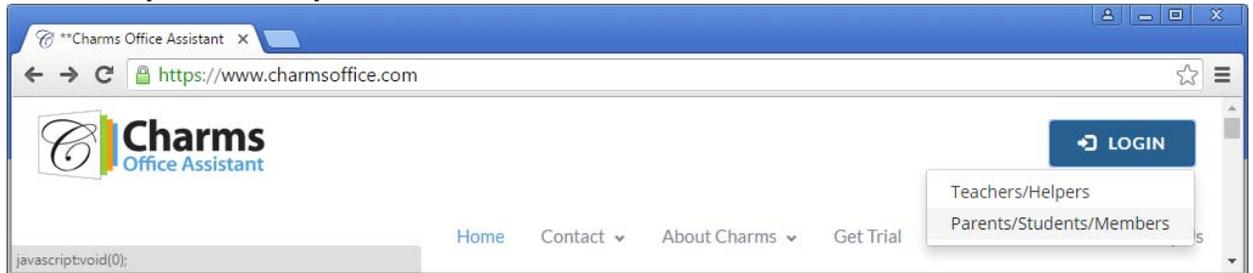
How Can I Help?

Please fill out the following Google Form. Someone will contact you when we need your skills 😊. Due August 17, 2018.

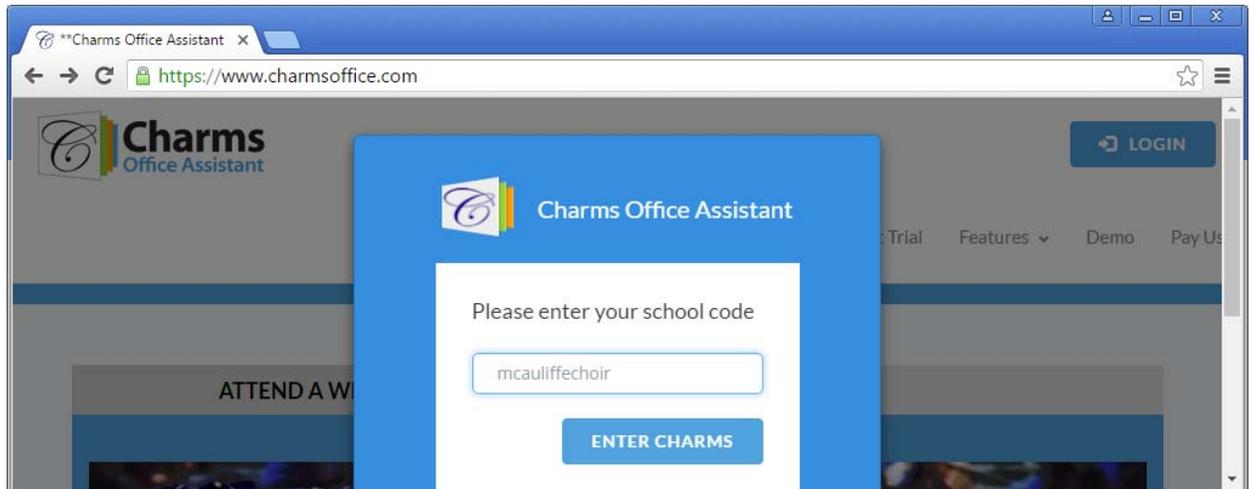
Charms Office Assistant

Charms Office Assistant (we refer to it as CHARMS) is a software tool and internet portal that provides one-stop access to everything that parents and students need to know about choir. Handouts will be there. The calendar is there. The link to ticket purchasing is there. Information on individual student financials will be there. The more information students and parents provide directly into that system, the more successful the McAuliffe Choir program will be!

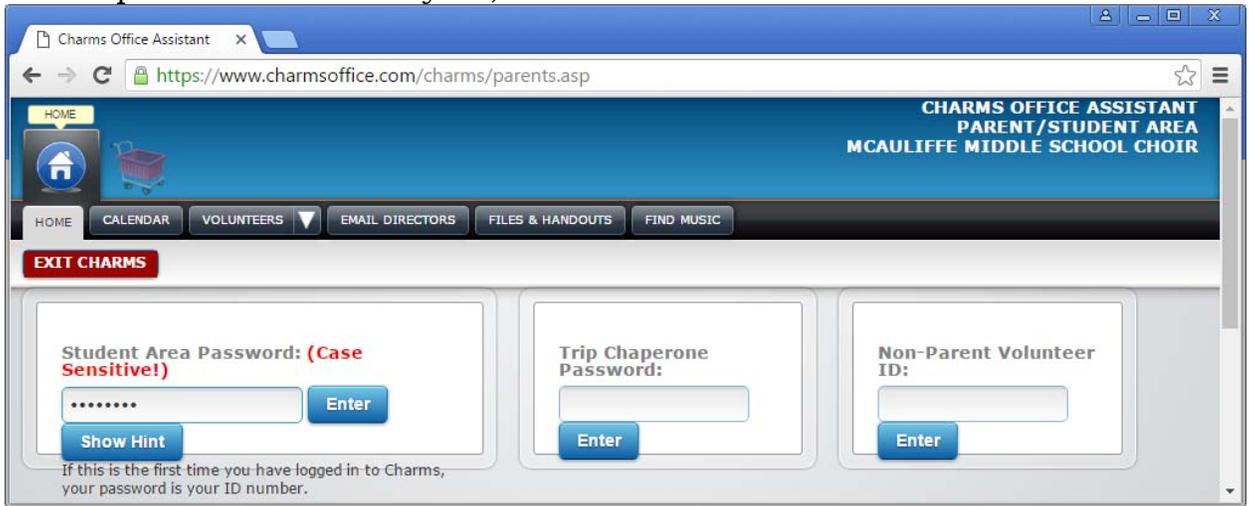
- 1) Go to <https://www.charmsoffice.com/> and select **“Parents/Students/Members”**:



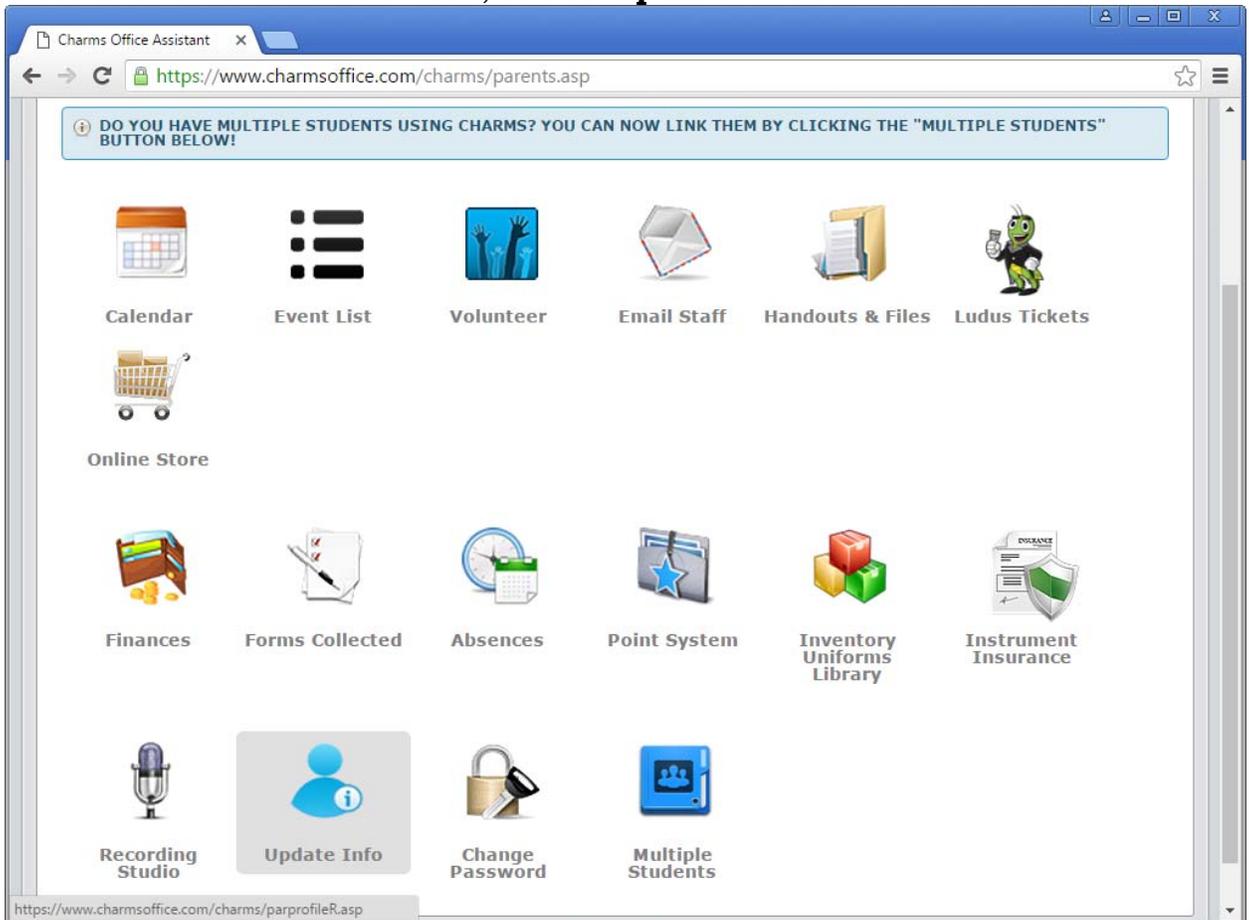
- 2) Enter school code **“MCAULIFFECHOIR”** and click **“Enter Charms”**:



- 3) If this is the first time you have logged in to Charms, the **“Student Area Password”** is the student’s **10-Digit Student ID Number** (beginning with 119) found on your child’s McAuliffe Middle School ID card and class schedule. Charms will prompt you to change this password immediately. If you already have a password from last year, it should still be the same!



- 4) Once at the main home screen, select **“Update Info”**:



- 5) Your student's information will appear. Please make sure that it is correct and update it if it is not. Remember to scroll down to the bottom of the page. Please be sure to enter the student's clothing sizes as well.

EXIT CHARMS

Update Student Detail - Jane Doe Update

Add New Adult

Jane's Information

Student ID	1234567890	Sex	<input type="text"/>
First Name	Jane	Locker	Combination <input type="text"/>
Middle Name	<input type="text"/>	Birthdate	Use Calendar <input type="text"/>
Last Name	Doe	Primary Group	none
		Other Groups	<input type="text"/>

City, St

Zip

Phone

Cell

Cell Carrier Select Carrier

E-mail

Personal Instrument OFF

T-shirt size

Dress Size

Suit Size

Jean Size

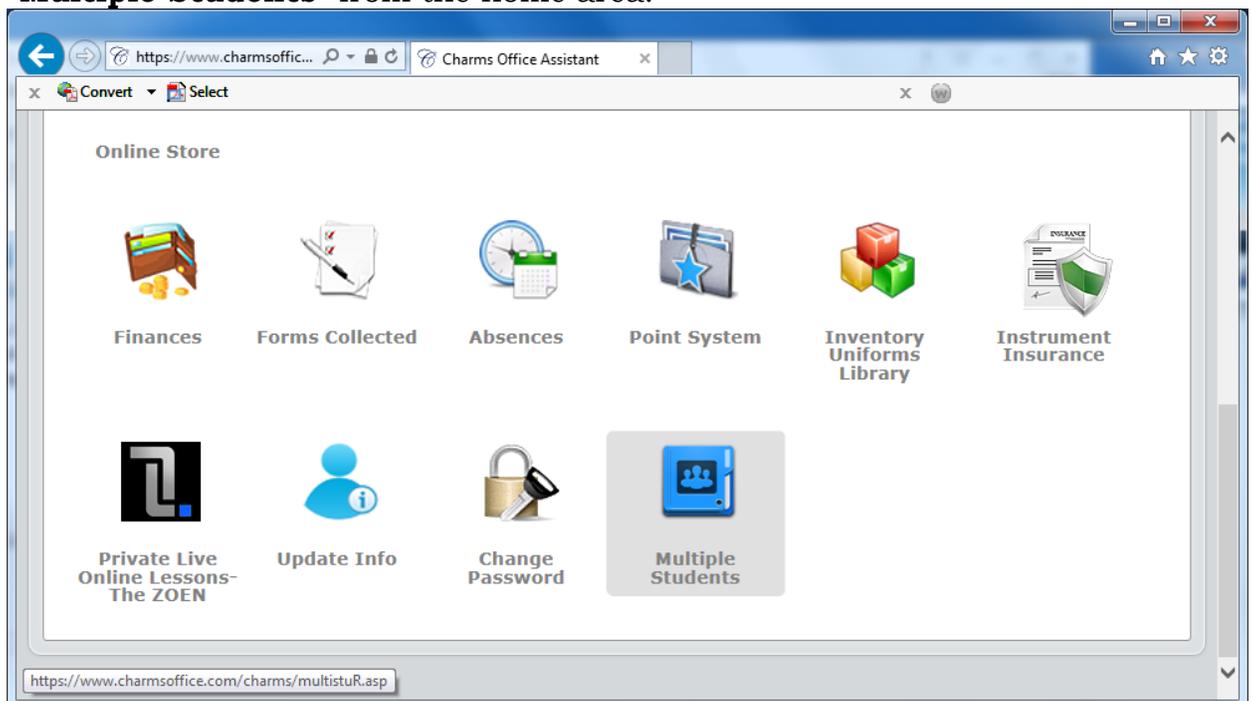
Add New Adult

- 6) Additionally, at the bottom of the page, you will see the adults that match the student. Add new adults and/or update the existing adults. **Be sure to select your cell phone's "carrier" to receive text messages (your text messaging rates apply) regarding important choir announcements and reminders.**

The screenshot shows a web browser window with the URL <https://www.charmsoffice.com>. The page title is "Charms Office Assistant". The main content area is titled "Add New Adult" and contains a form with the following fields:

- Copy Dotted Fields From Student? (checkbox)
- Salutation (text input)
- First Name (text input, value: John)
- Last Name (text input, value: Dow)
- Work Phone (text input)
- Home Phone (text input)
- Cell Phone (text input)
- Carrier (dropdown menu, value: Select Carrier)
- Relation (dropdown menu)
- E-mail 1 (text input)
- E-mail 2 (text input)
- Occupation/Skills (text input)
- Drivers License (text input, value: Optional)
- Date of Birth (text input, value: Optional)

- 7) If you have multiple students, you may wish to link them together using **"Multiple Students"** from the home area.

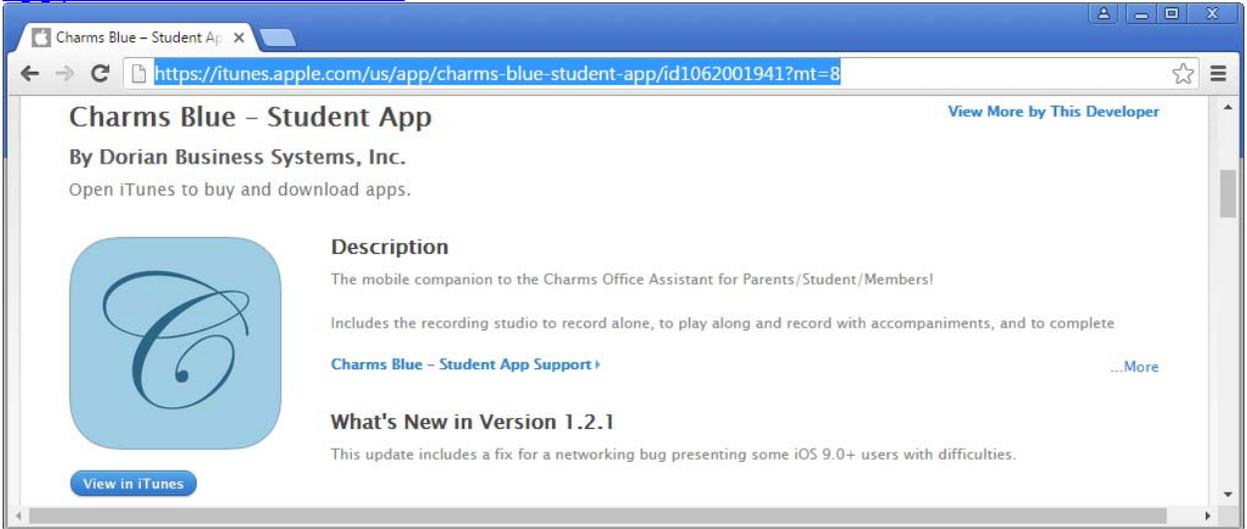


- 8) Explore the rest of the items on the home page. Charms is a portal to

everything that you and your student will need to do and to know throughout the school year.

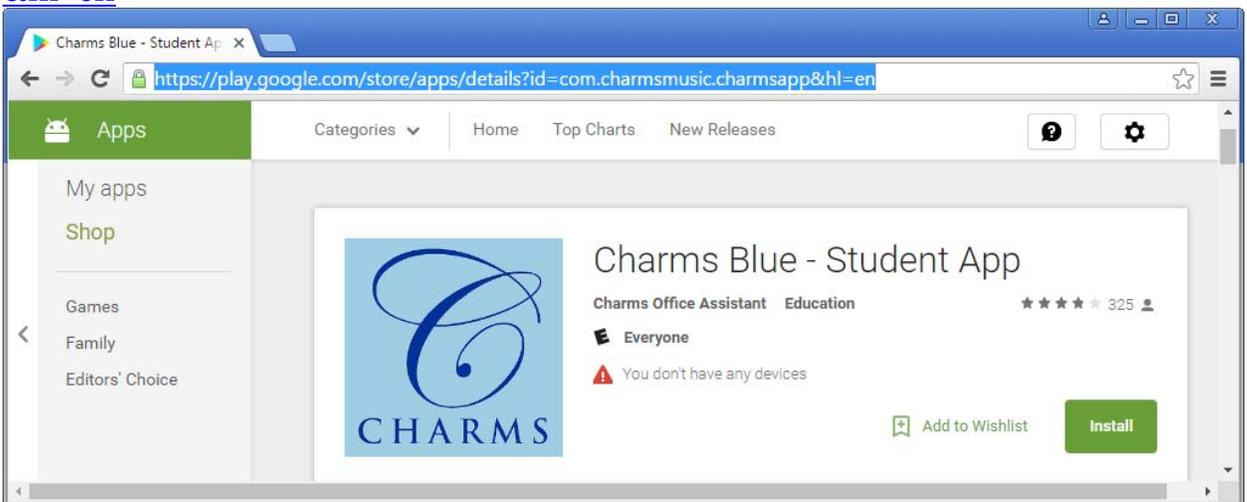
- 9) Much (not all) of the same information can be accessed via your mobile device. The screens are similar; however, some functions like payment by credit card are only available via your computer.

For Apple devices: <https://itunes.apple.com/us/app/charms-blue-student-app/id1062001941?mt=8>



For Android devices:

<https://play.google.com/store/apps/details?id=com.charmsmusic.charmsapp&hl=en>



Your Charms Password

Record your password for Charms here!!

- 1) Go to <https://www.charmsoffice.com/> and select **“Parents/Students/Members”**:
- 2) Enter school code **“MCAULIFFECHOIR”** and click **“Enter Charms”**.
- 3) **“Student Area Password”**: _____
(Record your password here!)

Google Classroom Codes

Use these codes to configure your Google classroom!!

- Sforzando: jqo4r3
- Sixth Sense: b6k2tn
- Soul Men: gfa6gs
- Sound Waves: urbxjtp
- Studio Singers: tkqqf84

Choir Donation Commitment Form

Choir Donation (also referred to as “fixed payments” on CHARMS) payments can be made on CHARMS using a credit card or check made payable to *McAuliffe Choir Booster Club*. Please place donations in an envelope and label with your child’s name and choir group when paying by check. Please complete this Google form (<https://goo.gl/forms/XhZa0NVfEkCndKDA3>) by August 17, 2018. **Completion of this form is required.**

Permission Slip

The Permission Slip contains general information about your child that will be used each time we participate in an offsite activity. This might include but is not limited to walking to the high school for a dress rehearsal, District Choral Festival, Concerts off site, and choir competitions. Prior notice and details for each event will be emailed via Charms, given to students in hard copy, and published on Google Classroom. Separate forms may be sent for events requiring special information, payments, or those that do not involve the entire choir. Please complete this Google form (<https://goo.gl/forms/3s6auc76DmzuA4cm2>) by August 17, 2018. **Completion of this form is required.**

Student/Parent Commitment Form

Participation in choir requires both student and parent commitment. Please complete this Google form (<https://goo.gl/forms/Aj1hYn70ynur3bcn1>) by August 17, 2018. **Completion of this form is required.**

T-shirt Order Form

Choir T-shirts are required for all students participating in choir. These shirts help the choir director, parents, and chaperones identify our choir students. Please complete this Google form (<https://goo.gl/forms/sTLkXcvasTTu7pFf1>) by August 17, 2018. **Completion of this form is required.**

Volunteer Form

Please take a moment to let us know how you can help. There are small jobs for everyone and knowing your strengths will help us find a good fit. We will contact you as needs for your skills arise and offer opportunities to you. Please complete this Google form (<https://goo.gl/forms/FVmYX0DI9cRY22133>) by August 17, 2018.

McAuliffe Choir Benefactor Program

The McAuliffe Choir Booster Club invites you to be a part of our important effort to support Mrs. Wallace's commitment to providing the most outstanding choral experience possible for our children. Please consider becoming a Benefactor. The Benefactor Program is open to any individuals (e.g. grandparents, relatives, alumni, friend, etc.), including choir parents **after fulfillment of the student's Choir Donations Commitment.**

The funds raised by the booster club make a difference to our choir program in a number of ways:

- Purchase exciting music scores
- Provide concert accompanists (i.e. pianist, percussionist, etc.) or a live band
- Provide special guest choral clinicians
- Sponsor the End of Year Banquet
- Sponsor choir students experiencing financial hardship

Become a Benefactor today! All gifts are tax deductible.

The McAuliffe Choir Booster Club is a 501(c)3 Corporation. Tax ID # 46-3859649

Feel free to purchase multiple giving levels and benefits. Each purchase will be mentioned in the choir program. Be sure to complete the form below with a valid email so that you will receive advance notice in a timely manner.

Giving Levels and Benefits

___ **PLATINUM** – Make a gift of \$500 to receive advance notice (before Gold) and an opportunity to purchase up to eight (8) RESERVED tickets for each choir concert performance series.

___ **GOLD** – Make a gift of \$375 to receive advance notice (before Silver) and an opportunity to purchase up to six (6) RESERVED tickets for each choir concert performance series.

___ **SILVER** – Make a gift of \$250 to receive advance notice (before Bronze) and an opportunity to purchase up to four (4) RESERVED tickets for each choir concert performance series.

___ **BRONZE** – Make a gift of \$125 to receive advance notice and an opportunity to purchase up to two (2) RESERVED tickets for each choir concert performance series.

Benefactor Program Membership payments can be made on CHARMS using a credit card (choose Miscellaneous Payment) or check made payable to *McAuliffe Choir Booster Club*. Please place donations in an envelope and label with your child's name and choir group when paying by check. Please complete this Google form (<https://goo.gl/forms/x88xxpZgIrKfJlbI3>).