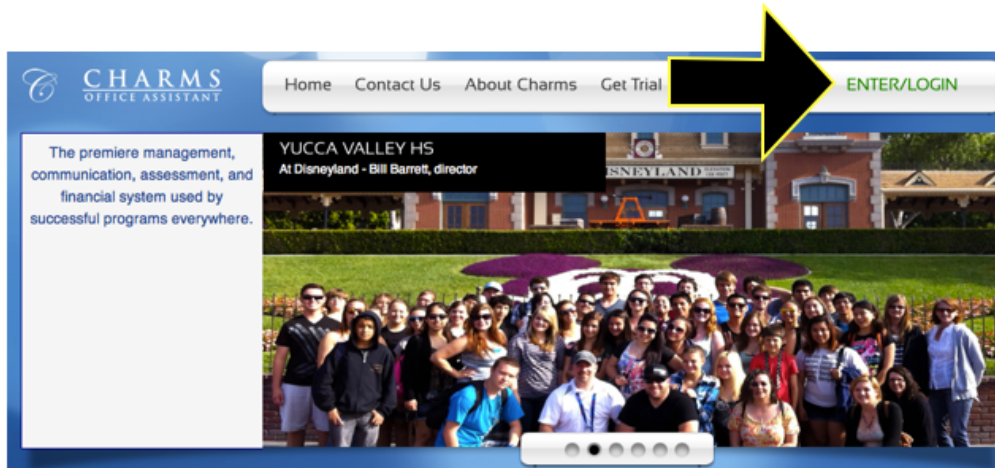


Charms Office login instructions:

Go to www.charmsoffice.com

Click “Enter/Login” in the upper right hand corner.



Scroll down to Parent/Student/Members login.
Enter “itmsband” in the school code box. Click enter.

Login to the Charms System

TEACHERS AND HELPERS ONLY

Please Enter Your User Name:

Please Enter Your Password:

(case sensitive!)

[Forgot Login and/or Password?](#)

PARENTS/STUDENTS/MEMBERS

Please enter your school code:

[Need School Code? - Click Here](#)

Having Trouble Entering a School Code?

You are now able to email me, view the calendar, download handouts, and see any announcements that are posted. You will need to enter your student's unique "Student Area Password" to go any further.

Your password is your student's last name, then first initial. Ex. John Smith would be smithj.

Student Area Password: (Case Sensitive!)

.....|

If this is the first time you have logged in to Charms, your password is your ID number.

The next screen has everything you need. **Please click "Update Information" FIRST and enter a cell phone number and email address.** These will be important for the band to keep you updated without having to log on to Charms.

